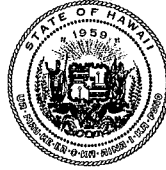


LINDA LINGLE  
GOVERNOR



RUSS K. SAITO  
Comptroller  
KATHERINE H. THOMASON  
Deputy Comptroller

**STATE OF HAWAII**  
**WIRELESS ENHANCED 911 BOARD**

Strategic Planning Conference

July 26, 2006  
9:00 a.m.

Ilikai Hotel  
Ilikai Tower, Molokai Room  
1777 Ala Moana Blvd  
Honolulu, Hawaii 96815

**AGENDA**

- I. Call to order
- II. Restate the Mission of the Board.
- III. Draft a Vision Statement for the Board.
- IV. Environmental Scan – SWOT Analysis
  - a. Strengths - Internal
  - b. Weaknesses - Internal
  - c. Opportunities - External
  - d. Threats - External
- V. Gap Analysis
- VI. Strategic Programming.
  - a. Strategic Goals
  - b. Action Plans
  - c. Responsibilities Assigned
- VII. Announcements
- VIII. Adjournment

State of Hawaii  
Wireless Enhanced 911 Board

SUBJECT: Minutes of July 26, 2006 Board Strategic Planning Meeting

Members in Attendance: Roy Irei, Gordon Bruce, Russ Saito, Dexter Takashima, Paul Ferreira, Pete Jaeger and Jeff Yamane. Paul Ferreira was assigned the proxy for Milton Matsuoka and Richie Nakashima (attachment 1). Russ Saito was assigned the proxy for Joel Matsunaga (attachment 2). John Cole's replacement as the Consumer Advocate has not yet been identified.

Staff in Attendance: Philip Kahue (Executive Director), Bill Doolittle (Technical Consultant), Patricia Ohara (Deputy Attorney General), and Tony Ramirez (PM for PSAPs).

Guests in Attendance: None.

1. The chair called the meeting to order at 9:34 a.m.
2. The Board adopted the Functional Statement of the Board as filed with the State as the Mission of the Board. What follows is the mission statement adopted:

The Board oversees the implementation of wireless enhanced 911 services by wireless providers and the PSAPs by administering policies and statutes applicable to the Board; collecting assessments from the wireless phone users; and distributing funds to the PSAPs and wireless carriers to upgrade the 911 system to be able to identify and locate wireless 911 callers.

3. Draft a Vision Statement for the Board. The Board adopted vision goals that will assist the PSAPs and Wireless Service Providers (WSPs) to deploy Phase II wireless enhanced 911 services. These are shown in the Strategic Plan.

4. Environmental Scan – SWOT Analysis

The strengths, weaknesses, opportunities, and threats (SWOT) were discussed and identified in the Strategic Planning Document.

5. Gap Analysis – A gap analysis was conducted to determine the current state of the deployment of wireless enhanced 911 services. These included the surcharge rate, the grant fund, the PSAP and WSP cost projections, proposal of Board to make purchases on behalf of the PSAPs, and Web Cash Management.

6. Strategic Programming – Measures were adopted to gauge the Board's effectiveness in assisting the PSAPs and WSPs in deploying wireless enhanced 911 services. These are shown in the Strategic Planning document.
7. The meeting was adjourned at 2:05 p.m.

**Philip Kahue**

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**From:** Richie M. Nakashima [Richie.Nakashima@[REDACTED]]  
**Sent:** Monday, July 24, 2006 10:47 AM  
**To:** Paul K. Ferreira  
**Cc:** Irei, Roy; Philip Kahue; Milton M. Matsuoka  
**Subject:** RE: Proxy vote

Thank You Paul.

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**From:** Paul K. Ferreira [mailto:hcpd1822@[REDACTED]]  
**Sent:** Monday, July 24, 2006 10:40 AM  
**To:** Richie M. Nakashima  
**Subject:** RE: Proxy vote

Aloha Richie,

No problem. I'll take care of it.

Paul

-----Original Message-----

**From:** Richie M. Nakashima [mailto:Richie.Nakashima@[REDACTED]]  
**Sent:** Monday, July 24, 2006 10:32 AM  
**To:** Paul K. Ferreira  
**Cc:** Milton M. Matsuoka  
**Subject:** Proxy vote

Milton and I won't be able to attend the strategic planning meeting on July 26th. If you are attending would you agree to be our proxy? Please let me know so I can advise Roy and Phil.

Thanks,  
Richie

8/4/2006

Attach 1

**Philip Kahue**

**From:** Joel Matsunaga [Joel.Matsunaga@[REDACTED]]  
**Sent:** Monday, July 24, 2006 1:55 PM  
**To:** Philip Kahue  
**Cc:** russ.k.saito@[REDACTED]  
**Subject:** RE: Strategic Planning Meeting  
**Attachments:** Strategic Planning Outline v1 1 (2) JKM INPUT.doc

Phil:

Giving you my thoughts on your questions in the agenda.

Also, I will assign my proxy to Russ Saito.

Joel

\*\*\*\*\*

Joel Matsunaga  
 Hawaiian Telcom  
 Tel: 808.546.3877; Fax: 808.546.8992  
 Email: joel.matsunaga@[REDACTED]  
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**From:** Philip Kahue [mailto:pkahue@akimekatech.com]  
**Sent:** Monday, July 24, 2006 9:34 AM  
**To:** Joel Matsunaga  
**Subject:** RE: Strategic Planning Meeting

So far, only you and Richie have stated they will not be able to make it. There were no revision to the agenda items, and no questions were raised.

Philip Kahue, CHE  
 Akimeka Technologies, LLC  
 1600 Kapiolani Blvd, Suite 530  
 Honolulu, HI 96814  
 808.265.3028  
 pkahue@akimekatech.com

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**From:** Joel Matsunaga [mailto:Joel.Matsunaga@[REDACTED]]  
**Sent:** Monday, July 24, 2006 9:29 AM  
**To:** Philip Kahue  
**Subject:** RE: Strategic Planning Meeting

Who is attending?

Also, were there any revisions to the agenda items? Let me know what the questions ended up being that I can provide input on early.

\*\*\*\*\*

Joel Matsunaga  
 Hawaiian Telcom  
 Tel: 808.546.3877; Fax: 808.546.8992  
 Email: joel.matsunaga@[REDACTED]  
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8/4/2006

Attach 2